

# VISA REQUEST FORM

Date	
Type	

## Visitor Details

Full Name			
Surname			
Father's Name			
Mother's Name			
Sex		Date of Birth	
Place of Birth			
Occupation		Religion	
Marital Status		Nationality	
Passport No.		Place of Issue	
Date of Issue		Date of Expiry	

## Accompanied By

Name	Sex	Date of Birth	Place of Birth

## Mandatory Documents

1. Visa Application Form duly filled out for each applicant
2. Clear passport copy of the visitor
3. 3 passport size photographs with white background
4. Letter on Company letterhead guarantying the departure within the validity of visa

Sheikh Khalifa Bin Zayed Street - Ajman  
P.O.Box 31531 Ajman U.A.E.  
tel +971 6 7404666  
fax +971 6 7403000  
e-mail [info@ramadaajman.com](mailto:info@ramadaajman.com)  
[www.ramadainternational.com](http://www.ramadainternational.com)



**RAMADA**  
HOTEL & SUITES  
AJMAN

### Terms & Conditions

- Visas are subject to approval by the Immigration Department only. Ramada Hotel & Suites Ajman does not guarantee an issuance.
- Visa charges are non-refundable in case of reservation cancellation, rejection or no-show.
- Visas are valid for a single entry to United Arab Emirates.
- Visas are valid only for and during a stay at Ramada Hotel & Suites Ajman.
- For transit visas, visa holder must be arrive/depart from Sharjah Airport only.
- Guarantee deposit amount will not be refunded, one year after the date of receipt.
- Guarantors must guarantee at least one night stay at Ramada Hotel & Suites Ajman in case of cancellation or no show.
- After issuance of visa, should there be any cancellation request by guarantor, he/she should write an application requesting for cancellation of issued visa and will be charged AED 350/- as cancellation fee.
- Upon arrival, original passport and visa will be retained upon check-in and photocopy of both documents will be given to visa holders.

### Undertaking

- I, the undersigned, do hereby undertake full responsibility for Mr/Ms \_\_\_\_\_ who is coming on tourist / visit visa and visiting Ramada Hotel & Suites Ajman, that he/she will leave the country within \_\_\_\_\_ days from the date of his/her arrival. In the event of defaulting this condition I shall forfeit the guarantee deposit and bear all legal consequences.
- I shall be solely responsible for his/her travel, accommodation, food and any fine that may be imposed by the authorities and any other expenses.
- I shall be held responsible for all his/her actions and activities during his/her stay in the UAE. Ramada Hotel & Suites Ajman has the right to take any legal action against me if his/her activities are deemed prejudicial to its interest or public interest.

On behalf of \_\_\_\_\_ [Company Name], I agree to the above terms and conditions:

Name : \_\_\_\_\_

Signature & Date : \_\_\_\_\_

Company Stamp :

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